

# 長庚大學校外合聘教師辦法

## Regulations for the Appointment of External Adjunct Faculty at Chang Gung University

102年10月24日校務會議通過訂定

Approved by the University Council on October 24, 2013

111年03月17日校務會議通過修訂

Approved by the University Council on March 17, 2022

### 第一條 目的

長庚大學(以下簡稱本校)為落實資源共享、促進學術交流，以提昇教學品質與研究能量，並為使合聘教師之作業有所遵循，特訂定長庚大學校外合聘教師辦法(以下簡稱本辦法)。

### Article 1: Purpose

Chang Gung University (hereinafter referred to as "the University") has formulated the Regulations for External Adjunct Faculty at Chang Gung University (hereinafter referred to as "the Regulations") in order to implement resource sharing, promote academic exchange, enhance teaching quality and research capabilities, and provide guidelines for the operation of adjunct faculty appointments at the University.

### 第二條 適用範圍

合聘教師之任務包括教學、學術研究、研究生論文指導及服務推廣等事項。

### Article 2: Scope of Application

The duties of adjunct faculty include teaching, academic research, supervision of graduate students, and promotion.

### 第三條 聘期

合聘期限以3~5年為原則，經雙方同意得續聘，並由雙方會銜發給聯合聘書。聘期中不再符合合聘條件或違反規定時，聘任終止。

### Article 3: Term of Appointment

The principle for the duration of adjunct faculty appointments is set at 3 to 5 years. With mutual agreement, the appointment may be renewed, and a joint appointment letter will be issued. The appointment will be terminated if the adjunct faculty member no longer meets the appointment requirements or violates the regulations during the appointment period.

### 第四條 聘任規定

本校合聘教師，除國外機構與學校外，以與本校簽訂學術交流合作協定(表號：020005201)之機構、學校為原則，並依下列規定辦理：

- 一、各系所合聘教師以具本校教師資格或具特殊專長領域者為原則。
- 二、本校專任教師以本校為主聘機構，否則，本校為其從聘機構。
- 三、合聘教師為本校從聘者，其權利義務規定如下：
  - (一) 得支顧問費及論文指導費等。
  - (二) 擔任教學得支鐘點費。
  - (三) 為學術研究之進行，雙方研究設備得相互支援運用。
  - (四) 合聘教師於合聘期間發表論文時，得註明其為兩機構之合聘教師；智慧財產權以歸屬於主聘機構為原則；技轉權益之分配則另議。
  - (五) 合聘教師之升等應在其專任機構辦理為原則。
  - (六) 其他未規定事項，由提聘單位與合聘之教師或所屬機構協商明訂之。
- 四、合聘教師駐校期間依「延攬講座教授等專業人才作業要點」辦理。

#### Article 4: Appointment Provisions

Adjunct faculty members at the University are primarily selected from institutions and schools that have signed academic exchange and cooperation agreements with our university (Form No. 020005201), except overseas institutions and schools. The selection process is carried out according to the following regulations:

1. The appointment of adjunct faculty in each department shall be based on individuals who possess the qualifications of the University's faculty or have special expertise in relevant fields.
2. For full-time faculty members, our university serves as the primary employing institution. Otherwise, our university acts as the secondary employing institution.
3. The rights and obligations of adjunct faculty that the University is the secondary employing institution are specified as follows:
  - (1) Adjunct faculty members may receive consultancy fees and thesis supervision fees.
  - (2) They are eligible to receive hourly teaching fees for their teaching duties.
  - (3) Both parties may provide mutual support and utilization of research equipment for academic research.
  - (4) When adjunct faculty members publish papers during their appointment period, they may indicate their affiliation as adjunct faculty members of both institutions. Intellectual property rights generally belong to the primary employing institution, while the distribution of technology transfer rights is subject to separate negotiation.

- (5) The promotion of adjunct faculty members should be processed by their primary employing institution.
  - (6) Any other matters not specified shall be discussed and stipulated by the appointing unit, the adjunct faculty member, and their affiliated institution.
4. During the period of on-campus appointment, adjunct faculty members shall be governed by the "Operational Guidelines for the Recruitment of Distinguished Professors and Professional Talents."

#### 第五條 聘任程序

- 一、合聘教師為本校從聘者，須經各學院教師評審委員會審議通過、送全校教師評審委員會確認後聘任。
- 二、校外學術機構合聘本校專任教師，則由合聘教師主聘單位簽請校長同意後，函覆校外學術機構。

#### Article 5: Appointment Procedures

1. Adjunct faculty members who are contracted by our university must undergo review and approval by the Faculty Evaluation Committee of their respective colleges and receive confirmation from the University Faculty Evaluation Committee before being appointed.
2. In the case of external academic institutions hiring full-time faculty members from our university, the primary contracting unit of the adjunct faculty member shall seek the approval of the university president and correspond with the external academic institution through a formal letter.

#### 第六條 附則

- 一、本辦法未盡事項，悉依本校相關規定辦理。
- 二、本辦法經校務會議通過，陳請校長核定後實施，修正時亦同。

#### Article 6: Supplementary Provisions

1. Matters not covered by these regulations shall be handled in accordance with the relevant regulations of the University.
2. These regulations shall be implemented upon approval by the President after being passed by the University Council, and amendments shall follow the same procedure.